



Transatlantic Trade and Investment Partnership

5th Round Negotiation - Stakeholder Forum

*May 21, 2014
11:00 am - 4:30 pm*

Dear Stakeholder,

Thank you for registering to participate in the Stakeholder Forum hosted by the Office of the U.S. Trade Representative in conjunction with the Fifth Transatlantic Trade and Investment Partnership (T-TIP) Negotiating Round. This packet contains logistical details, stakeholder presentation schedules, and additional information that may be helpful to you during the Forum.

The Stakeholder Forum will be held on Wednesday, May 21, 2014 at **George Mason University (GMU), in the Founders Hall, 3351 Fairfax Drive, Arlington, VA 22201**. The program will feature two components: 1) Stakeholder Policy Presentations and 2) Briefing and Q&A with the U.S. and EU Chief Negotiators.

Stakeholder Policy Presentations – 11:00 a.m. – 2:30 p.m.

Registered stakeholders will have the opportunity to deliver presentations, share briefing materials, and engage with U.S. and EU negotiators. All Forum attendees are invited to attend the presentations, but only pre-registered participants will be allowed to make presentations during each organization's assigned time slot. Registration will not be available on-site.

The presentations will occur in one of five clearly marked rooms on the ground floor of Founders Hall. Each room will be equipped with a computer for PowerPoint presentations if needed. A presenter planning to use PowerPoint must bring the document on a **flash/thumb drive**. We suggest that each presenter also provide hard copies of their presentation to share with participants. A table will be located outside of each presentation room for stakeholders to share copies of materials.

Each presenter will have 8 minutes for the presentation which will include time for Q&A. A member of our team will be assigned to each room to ensure that all presentations run on time.

Please see attached for a full list of stakeholder presentation times and room assignments.

T-TIP Chief Negotiator Briefing – 3:15 p.m. – 4:30 p.m.

Chief U.S. Negotiator Dan Mullaney and Chief EU Negotiator Ignacio Garcia-Bercero will brief stakeholders and respond to questions on the status of the T-TIP negotiations. We will do our best to accommodate as many questions as possible during this time.

The briefing will take place in the Auditorium on the ground floor of Founders Hall. Seating is open, but limited, and stakeholders are encouraged to arrive early to secure a seat. All registered stakeholders are welcome to participate. The briefing is closed press.

Check-in for registered stakeholders will remain open from 10:30 a.m. – 4:00 p.m. on the ground floor of Founders Hall. Though we value your participation, stakeholders are not required to attend the entirety of the Forum. In addition, we would like to remind you of the following:

- All registered participants must present a government issued photo ID at check-in.
- We are not responsible for any personal items.
- Individuals who have not pre-registered will not be allowed access to the event.
- Upon exiting the building, stakeholders will be required to turn in their credentials and check back in upon re-entry.

Thank you for registering. We look forward to your participation!

Office of the United States Trade Representative

ABOUT THE NEGOTIATIONS

The United States is pleased to welcome stakeholders to the Fifth Round of the Transatlantic Trade and Investment Partnership (T-TIP) negotiations, which will take place from May 19 – 23, 2014 in Arlington, VA. For further information on the Transatlantic Trade and Investment Partnership (T-TIP), we encourage you to visit USTR's webpage: www.ustr.gov/ttip.

CHECK-IN & BADGES

All registered stakeholders should enter Founders Hall through the main entrance on Fairfax Drive. Check-in for registered stakeholders will remain open from 10:30 a.m. – 4:00 p.m. on the ground floor of Founders Hall, near the main Auditorium. During check-in, stakeholders will receive badges which grant access to the portion of the Forum for which they are registered. You will be asked to check in separately for each event. Individuals should plan to arrive **at least fifteen minutes early to ensure adequate time to check-in**, and receive an access badge. All registered stakeholders must display a USTR issued access badge to enter the presentation rooms and/or the Auditorium.

At check-in, you will be required to present a government issued photo ID. The full legal name on your registration must match that on your photo ID. Individuals may enter and leave Founders Hall as they wish, but will have to deposit and reclaim their badges each time they leave and enter.

Stakeholders who are registered to deliver a presentation are encouraged to arrive at least 20 minutes ahead of their scheduled time slot.

DRESS CODE

Business

DIRECTIONS AND MAP OF LOCATION

DIRECTIONS TO ARLINGTON CAMPUS by Metro

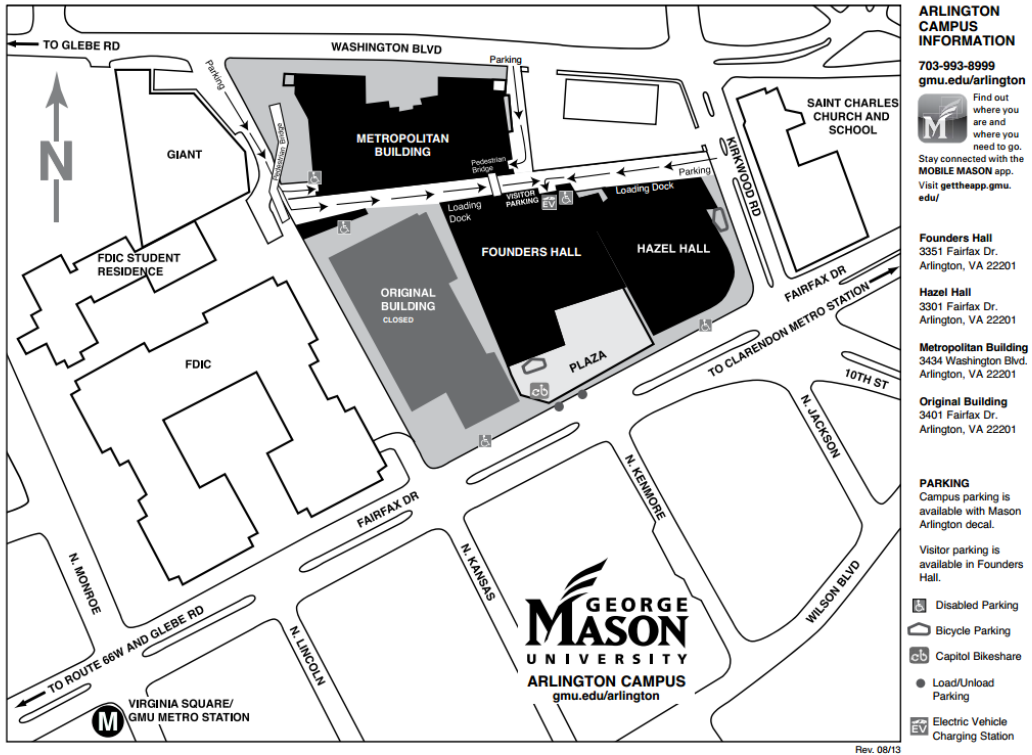
Take the Orange Line to the Virginia Square/GMU station. Take the escalator to the street level, and turn to face Fairfax Drive. Turn right on Fairfax Drive. Across the street and to the right, you will see the FDIC building. Head northeast on N. Fairfax drive toward North Monroe Street. **The Arlington Campus is next door and Founders Hall is approximately three blocks from the Metro.**

DIRECTIONS TO ARLINGTON CAMPUS from Washington, DC

Cross over the Roosevelt Bridge; follow signs to the George Washington Parkway. Once on the parkway, exit at Spout Run (left exit). Spout Run becomes Kirkwood Road. The Arlington Campus is on the right, at Fairfax Drive.

DIRECTIONS TO ARLINGTON CAMPUS from I-395

Exit I-395 at Glebe Road North. Continue on Glebe Road, passing Ballston Common Mall on the right. Turn right onto Fairfax Drive. After one mile you will see the FDIC building on the left. The Arlington Campus is next to the FDIC facility.



PARKING

Parking is available in Founders Hall at a rate of \$3 per hour with a daily maximum of \$14, Monday through Friday. Payment methods accepted are cash and Visa/Mastercard.

ANY QUESTIONS?

Please feel free to contact USTR at IAPE@ustr.eop.gov with any questions or concerns.